

WEBER COUNTY LIBRARY
BOARD OF TRUSTEES
MINUTES

Date: August 17, 2010

Board Members
in Attendance: Marcia Harris, Chair
Holly Bauman
Kathleen Herndon
Marie Irvine
Karen Leonardi
Tom Taylor

Board Members
Excused: Jan Zogmaister

Others
in Attendance: Lynnda Wangsgard, Library Director
Karen Burton, Associate Director
Scott Jones, Assistant Director/Technology Director
Kim Hale, Comptroller
Randy Mueller, Adult Services/Law Library Manager
Julia Valle, Business Office Manager
Evelyn Bertilson, Friends of the Library
Monette Hurtado, Legal Counsel

Minutes:

Minutes of the July 20, 2010 meeting were approved as mailed.

Director's Report:

Hale presented the financial report detailing both revenue and expense line items. All budget categories were within expected and acceptable parameters.

Wangsgard presented the program and activities report, reporting on Library involvement at the County Fair and plans for the Friends of the Library book and Library surplus property sale, scheduled for August 28th on the lower level of the North Branch.

Community Library Enhancement Fund Report (CLEF):

Jones presented a report detailing the use of \$42,284 in grant funds provided through the Utah State Library. The Community Library Enhancement Fund grant had been utilized to procure three hypervisor servers and establish a storage area network (SAN). The hypervisor servers and SAN provide redundancy in all areas of computer services offered to the public, helping to ensure there is no unplanned down-time.

After discussion, the Board voted to forward the report to the Utah State Library.

2011 Budget Update:

The first draft of the 2011 budget had been completed according to Board priorities. The County budget packet and instructions were due to be distributed the following week. Once the County packet is received, the Board's budget will be reworked to accommodate guidelines from the County Comptroller. A draft budget will be submitted to the Comptroller September 10th. The final draft of the budget will be presented to the Board for discussion and review during the September 21st meeting. The Board approved budget will then be presented to the County Commissioners during their budget meeting with the Library group. Library Board members will be apprised of this meeting as soon as it is scheduled by the Commission office.

Collection Development Policy & Collection Management Manual (Administrative Procedure):

Muller reviewed the collection development policy and the collection management manual, both of which had been distributed and detailed during the July Board meeting. The policy and procedure had been updated to include reference to the Pleasant Valley Branch Library. After discussion, and seeing no other changes that needed to be made, the Board approved the revised versions of these two documents.

Other:

There being no further business, the meeting was adjourned at 6:20 p.m.

Respectfully submitted,



Julia Valle

9/25/10

Date