

WEBER COUNTY LIBRARY  
BOARD OF TRUSTEES  
MINUTES

Date: July 19, 2011

Board Members  
in Attendance: Marcia Harris  
Holly Bauman  
Kathleen Herndon  
Marie Irvine  
Tom Taylor  
Jan Zogmaister

Board Members  
Excused: Karen Leonardi

Others  
in Attendance: Lynnda Wangsgard, Director  
Karen Burton, Associate Director  
Kim Hale, Comptroller  
Julia Valle, Business Office Manager  
Monette Hurtado, Legal Counsel  
Evelyn Bertilson, Friends of the Library

Approval of Minutes:

Minutes of the June 21, 2001 meeting were approved as presented.

Director's Report:

Hale presented the financial report, reviewing revenue and expenditure line items of special interest.

The gap in collections versus budget predictions had closed substantially.

Property tax revenue was up \$11,110 from the previous year at the same time.  
Cumulative registered vehicle fees revenue was \$19,657 lower than at the same time during 2010.

Delinquent property tax was \$62,045 higher than the previous year.

Total County-collected revenue was about \$53,500 more than last year at the same time.

In the aggregate, calendar year 2011 library-collected revenue was a little short, but should be made up during August with surplus property sale revenue being added in the sundry revenue line item.

Expenditure line items were all within acceptable tolerances, as were open orders used to manage encumbrances for on-going and contract obligations.

Wangsgard presented the activities report, highlighting the North Branch, which recorded over 6,000 patron visits more than any other branch during the month of June. Gate counts were also up at the Southwest Branch and Pleasant Valley Branch. Circulation counts were increasing or holding steady at all facilities except the Southwest Branch. Lower summer counts at the Southwest Branch may be due to the extremely small size of the building which makes program attendance problematic for the public. Wangsgard noted it is hard to facilitate large groups in this older facility, which does not accommodate groups of children and teens.

A reception for Joe Dixon, who is exhibiting in the Elaine Stephens Gallery at the Pleasant Valley Branch, was scheduled for July 21, from 6:00 -7:30 p.m.

The second phase of the photo shoot required to obtain pictures for the Ogden Valley Branch marketing brochure was completed the previous day. The brochure will now be designed and printed for distribution.

Pictures were distributed showing the completed cement work at the Ogden Valley Branch. The next building maintenance project will be to repair the soffit of the Main Library.

Irvine, Bertilson, and Hurtado gave brief summaries of their participation during the annual conference of the American Library Association. Employees who attend the conference prepare written trip reports, which will be made available to the Board if they wish to read them.

#### 2012 Budget Preparation and Priorities:

Projections of fixed costs for 2012 had been added to the in-house budget template and were ready for review by division managers. Board members were asked for their thoughts on priorities for the next year.

eMedia, income producing projects, and program enhancements were discussed. The 10-year capital plan will be reviewed during the August meeting, with the possibility of requesting funding for expanded or upgraded facilities in areas not currently served by a neighborhood library.

#### Election of Chair, 2011-2012:

Holly Bauman was elected by acclamation to serve as Board chair for the term July 2011 -- June 2012. Harris was thanked for her service during the previous 12 months.

Zogmaister announced the County Commission's appointment of Eric Jacobson to serve the seat of Marcia Harris.

#### Other:

There being no further business, the meeting was adjourned at 6:20. The group gathered at an area restaurant to thank Harris for her service on the Board and to the Library community.

Respectfully submitted:

*Julia F Valle*

*16 Aug 2011*

Julia Valle

Date