

WEBER COUNTY LIBRARY  
BOARD OF TRUSTEES  
MINUTES

Date: June 21, 2011

Board Members  
in Attendance: Marcia Harris  
Marie Irvine  
Tom Taylor  
Holly Bauman  
Karen Leonardi  
Kathleen Herndon

Board Members  
Excused: Jan Zogmaister

Others  
in Attendance: Lynnda Wangsgard, Director  
Karen Burton, Associate Director  
Scott Jones, Assistant Director  
Kim Hale, Comptroller  
Julia Valle, Business Office Manager  
Monette Hurtado, Legal Counsel  
Evelyn Bertilson, Friends of the Library

Approval of Minutes:

Minutes of the April 19, 2011 meeting were approved as presented.

Minutes of the May 17, 2011 meeting were approved and action taken by the Board was ratified, with the following change: Bauman was not acting Chair during this meeting.

Director's Report:

Hale presented the financial report, noting some of the projected shortfall in revenue had been recouped as the gap reported during the previous meeting has closed considerably. Expenditures were on target for this time during the budget cycle.

Wangsgard presented the service metrics report, noting the number of items borrowed, patron visits, reference service transactions, and attendance at Library sponsored programs were all higher than during the same month the previous year. Fewer groups used the meeting rooms, but a greater number of people were in attendance at the gatherings. A total of 1964 patrons registered for Library cards during the month, as compared to 2001 the previous year.

Weber Reads Arts in the Parks:

Copies of books distributed to children and teens who attended four "Arts in the Parks" programs sponsored by the Library were reviewed. The books had been purchased with the help of a grant from the Ralph Nye Charitable Foundation. Bauman was acknowledged and thanked for her role in securing this funding.

Historical Management Overview:

A number of reviews were undertaken in preparation for securing the funding needed to build and operate the Pleasant Valley Branch Library. Copies of the reports that resulted from these reviews were distributed, including:

Community survey, reported by Dan Jones, August 16, 2000.

Needs assessment, completed by the Utah State Library, 2002.

Performance audit, reported by Doug West, April 13, 2004.

2012 Budget Preparation:

Board members were invited to review the above reports in preparation for a discussion of priorities to be included in the 2012 Library budget.

Nominations for Board Members to Fill the Seat held by Marcia Harris:

A considerable number of applications, submitted by those wishing consideration for appointment to the Board, were reviewed and discussed. Three individuals were selected and their names forwarded to the County Commissioners for consideration and appointment.

Other:

A dinner in honor of Marcia Harris will follow the July 19<sup>th</sup> meeting. Those able to attend should RSVP with the Library business office staff.

There being no further business, the meeting was adjourned at 6:30 p.m.

Respectfully submitted:



Julia Valle



Date