

**WEBER COUNTY LIBRARY  
BOARD OF TRUSTEES  
MINUTES**

Date: June 19, 2012

Board Members

in Attendance: Holly Bauman  
Marie Irvine  
Kathleen Herndon  
Tom Taylor  
Eric Jacobson  
Karen Leonardi

Board Members

Excused: Jan Zogmaister

Others in Attendance: Lynnda Wangsgard, Director  
Karen Burton, Associate Director  
Scott Jones, Assistant Director  
Phoebe Carter, Youth Services Manager  
Kim Hale, Comptroller  
Kevin Wilson, Professional Property Manager  
Julia Valle, Business Manager  
Marcia Harris, Development Board  
Tom Hansen, Manager, Washington Terrace City

Approval of Minutes:

Minutes of the May 15, 2012 meeting were approved as presented.

Director's Report:

Wangsgard presented the Director's Report, reviewing the public's utilization of Library services and facilities during the preceding month. Significant increases in services were recorded in the area of patron visits where electronic "people counters" registered 114,905 visits compared with 101,538 during May of the previous year; 177,759 items were borrowed and utilized by the public; and programs attended showed an increase from 7,788 to 10,249.

Hale presented the financial report, current as of May 31, 2012. Current property tax revenues were \$41,497 higher than for May 31, 2011 and some recovery was evident in the collection of registered vehicle fees, which were only \$976 lower than the previous year. Delinquent property tax collections were down, however, resulting in a total overall collection of \$25,272 more than at the same point in time the previous year. Internally collected revenues were on target, except for sundry revenue which was already at 80% of budget.

Expenditures were well within budgeted limits and all projects were proceeding as detailed in the budget plan.

Summer Literacy Programs:

Carter reported on summer literacy programs, including reading programs for children and teens. The Youth Services Team was also hosting “Weber Reads in the Parks,” in conjunction with Ogden City Schools’ lunch program. Poetry coloring books and crayons purchased with a literacy grant allocation were distributed during the parks programs, which also featured storytelling and craft activities. Children visiting the parks for the free lunch and Weber Reads programs were also recruited for other Library sponsored summer programs.

The Adult Services division was again hosting America Reads, a one-on-one tutoring program for students reading below grade-level. More than 300 students were enrolled at the Main Library with an average daily attendance of 97 percent. Community volunteers were recruited to serve as tutors and mentors for the America Reads program.

The American Library Association had selected the Weber County Library to receive two Honorable Mention Awards for 2012. The first award was for the 2011 teen summer reading program. The second award was for the public relations brochure developed to market the Ogden Valley Branch as a retreat center. The Ogden Valley Branch multiuse function will be featured as an innovation to help enhance library services while also providing services to a “niche” market that cannot afford to procure rental space from large hotel chains and conference centers with expensive overhead. The awards will be presented June 24, 2012 in Anaheim, California.

Request from Washington Terrace City Corporation to Remove Donor Trees and 140-Foot of Sidewalk in Front of Pleasant Valley Branch to Accommodate Bus Lane:

Hansen requested the Board authorize use of property on the east side of the Pleasant Valley Branch for expanded Utah Transit Authority services. Hansen explained plans to enhance access to Washington Terrace via the toll road that extends Adams Avenue to I-84, providing two unobstructed lanes of traffic in both directions with mass transit turnout lanes. The request as configured would require use of property measuring 145’ x 13’, and would also require reconfiguring the sidewalk and removing the trees in front of the Library.

Hansen was unable to provide the Board with answers to several questions including:

Is the request for property intended to support a bus stop, or a bus staging area?

What is the recommended size of a bus stop?

What is the mean size of a bus stop?

Hansen explained that the request for property in front of the Library was preferred by the City, rather than staging the service on the adjacent property, because the City does

not want to detract from the value of this commercially zoned site should they choose to sell it in the future.

The Board thanked Hansen for his presentation and took the City's request under advisement. The Board will respond at a later date.

Update on Main Library Feasibility Study and Evaluation of Costs/Benefits Associated with Renovation/Replacement:

Wilson reported on the Feasibility Study due to be completed the following month. The construction drawings were being used to formulate an initial analysis of the building's structural, mechanical, plumbing, and electrical systems, and field studies were being conducted by the architect and engineering disciplines to further examine and document the actual conditions. As-built drawings of the Main Library are not available. In depth discussions were in process with Library management and staff to gain an understanding of the building's infrastructure and structural issues that present current and possible future operational challenges.

In addition to understanding the building conditions, Blalock & Partners were also working to gain a better understanding of how the facility was functioning as a library, learning how the facility's limitations were negatively impacting the staff's ability to serve the public. Visits to other branch libraries were conducted, with specific emphasis on the Weber County Pleasant Valley Branch, to explore and benchmark the types of programs and services a renovated Main Library facility would need to accommodate, as well as the flexible infrastructure necessary to keep pace with the rapidly changing world of library and information services.

Nomination/Discussion of Applicants to Serve a Four-Year Term on the Library Board of Trustees:

Bauman's second term on the Board was expiring and nominations for a replacement were discussed. The Board held the decision of which names should be forwarded to the County Commissioners for their selection and approval, giving time to thoughtfully consider all the applicants.

Other:

There being no further business, the meeting was adjourned at 6:10 p.m.

Respectfully submitted:

  
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Julia Valle Business Manager